



## 2020 IMPORTANT DATES TO REMEMBER

### IERC MEETINGS

Watch for updates on the IERC web page: [dhs.in.gov/2362.htm](https://dhs.in.gov/2362.htm)

- Monday, January 13, 2020—1:30 PM, 1100 W Oak Street, Zionsville, Indiana 46077
- Monday, March 9, 2020—1:30 PM, 748 Massachusetts Avenue, Indianapolis, Indiana 46204
- Monday, May 11, 2020—1:30 PM, 302 West Washington Street, Indianapolis, Indiana 46204
- Monday, July 13, 2020—1:30 PM, 470 E. Northfield Drive, Brownsburg, Indiana 46112
- Monday, September 14, 2020—1:30 PM, 302 West Washington Street, Indianapolis, Indiana 46204
- Monday, October (TBD)—1:30 PM, (TBD)

### LEPC FUNDING REQUIREMENTS & DUE DATES

Submit all requirements online at: <https://tier2.dhs.in.gov/Account/Login.aspx>

- January 31—Upload Legal Notice & Meeting Schedule (date/times/locations)
- March 1—Input Annual Roster (updates only)
- March 1—Input Annual Fiscal Report & Upload Auditor's Report
- March 1—Input Bylaws (signed & dated)
- May 1—Input Annual Exercise Proposal
- 30 Days After Exercise—Input Annual Exercise Final Report (December 31 for December exercises)
- October 17—Upload Plan and/or Plan Updates (In accordance with plan review comments)
- Two Months After Each Meeting—Upload Minutes & Online Sign-In Sheets
  - March 1 for November/December meetings in preceding year
  - 4 yearly meetings minimum with a quorum of rostered members
  - Minimum 2 mtgs. January–June; minimum 2 mtgs. July–December

### IERC/EMAI CONFERENCE—OCTOBER TBD

Annual Award Recommendations—Due August 31, 2020

Send correspondence to [saratr2@dhs.in.gov](mailto:saratr2@dhs.in.gov)

Revised 09/27/2019